



**CITY OF WHARTON
FINANCE COMMITTEE MEETING**

**Monday, November 23, 2020
6:00 PM**


CITY HALL

**NOTICE OF
CITY OF WHARTON
FINANCE COMMITTEE MEETING**

Notice is hereby given that a Finance Committee Meeting will be held on Monday, November 23, 2020 at 6:00 PM at the Wharton City Hall, 120 East Caney Street, Wharton, Texas, at which time the following subjects will be discussed to-wit:

SEE ATTACHED AGENDA

Dated this 19th day of November 2020.


By: 
Andres Garza, Jr., City Manager

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Finance Committee Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at City Hall of said City or Town in Wharton, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on November 19, 2020, at 4:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

The Wharton City Hall is wheelchair accessible. Access to the building and special parking is available at the primary entrance. Persons with disabilities, who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (979) 532-4811 Ext. 225 or by FAX (979) 532-0181 at least two (2) days prior to the meeting date. BRAILLE IS NOT AVAILABLE.

Dated this 19th day of November 2020.

CITY OF WHARTON

By: 
Paula Favors
City Secretary



A G E N D A
CITY OF WHARTON
Finance Committee Meeting
Monday, November 23, 2020
City Hall - 6:00 PM

Call to Order.

Roll Call.

Public Comments.

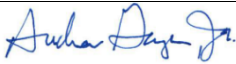
Review & Consider:

1. Minutes from the meeting held November 9, 2020.
2. Resolution: A resolution of the Wharton City Council authorizing the submission of an application to the State Infrastructure Bank Transportation Loan Program through the Texas Department of Transportation for Utility Relocations required by the TxDOT I-69 Expansion Project and authorizing the Mayor of the City of Wharton to execute all documents related to said submission.
3. Resolution: A resolution of the Wharton City Council approving Option 3 with the Texas Municipal League Health Benefits Pool (TML Health Benefits Pool) for their medical coverage transition to Blue Cross Blue Shield of Texas PPO on January 1, 2022 and thereafter October 1st and to remain on a calendar year deductible and authorizing the Mayor of the City of Wharton to execute all documents related to said agreements.
4. Resolution: A resolution of the Wharton City Council approving an agreement between the City of Wharton and Bojorquez Law Firm, PLLC for redistricting in accordance with the 2020 U.S. Census Data and authorizing the Mayor of the City of Wharton to execute the agreement.

Adjournment.

City of Wharton
120 E. Caney Street
Wharton, TX 77488

FINANCE COMMITTEE

Meeting Date:	11/23/2020	Agenda Item:	Minutes from the meeting held November 9, 2020.
Attached are a copy of the draft minutes from the meeting held November 9, 2020.			
City Manager: Andres Garza, Jr.		Date: Thursday, November 19, 2020	
Approval: 			
Mayor: Tim Barker			

**MINUTES
OF
CITY OF WHARTON
FINANCE COMMITTEE MEETING
120 EAST CANEY STREET
WHARTON, TEXAS 77488
Monday, November 9, 2020 –5:30 p.m.**

City Manager Andres Garza, Jr., declared a meeting of the City Council Finance Committee duly open for the transaction of business at 5:37 p.m.

Committee Members present were: Mayor Tim Barker, Councilmember Russell Machann and Councilmember Alice Heard.

Committee Member absent was: None.

City Council Member present was: Councilmember Terry Freese.

Staff members present were: City Manager Andres Garza, Jr., Assistant to the City Manager Brandi Jimenez, Finance Director Joan Anandel, Civic Center Manager Makyla Monroe, EMS Director John Kowalik and Community Development Director Gwyn.

Staff member absent was: None.

Visitors: None.

Public Comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meeting held October 26, 2020. Councilmember Russell Machann made a motion to approve the minutes as presented. Councilmember Alice Heard seconded the motion. All voted in favor.

The second item on the agenda was to review and consider Wharton Civic Center Improvements:

- A. Resolution: A resolution of the Wharton City Council awarding a contract for improvements to the Duncan Meeting Room in the Civic Center and authorizing the Mayor of the City of Wharton to execute all documents related to said contract.
- B. Resolution: A resolution of the Wharton City Council awarding a contract for Civic Center Improvements and authorizing the Mayor of the City of Wharton to execute all documents related to said contract.

Civic Center Manager Makyla Monroe stated to the Committee that the Main Hall and the Duncan Auditorium at the Civic Center were in need of repairs. She stated that three (3) bids were received for the Main Hall improvements. She stated that the bids included removing all existing wallpaper in the Main Hall and the Pre-Function Area, painting the entire Main Hall, Pre-Function Area, office hallway, O'Quinn hallway, kitchen and back hallways and new cove base where needed. The bid totals were as followed:

- \$41,856.00 – Rosenberg Carpet & Flooring.
- \$42,100.00 – Houston Painting S&S LLC.
- \$41,675.00 – Martinez Painting and Contractors.

She also stated that bids were received for the Duncan Auditorium. She stated that a total of three (3) bids were received. She stated that the bids included removal of all wallpaper, sheetrock repair and fresh paint in the Duncan Auditorium. The bid totals were as followed:

\$7,450.00 – Rosenberg Carpet & Flooring.

\$8,700.00 – Houston Painting S&S LLC.

\$10,550.00 – Martinez Painting and Contractors.

She stated that although Rosenberg Carpet was not the low bidder on the project, however, she was still recommending Rosenberg Carpet. She stated that the difference was only \$181.00 and that she has worked with Rosenberg Carpet on previous projects at the Civic Center and she was thoroughly pleased. She also stated that Rosenberg Carpet was available to start as soon as possible. After some discussion, Councilmember Alice Heard made a motion to recommend to the City Council to award the contract to Rosenberg Carpet & Flooring for the Civic Center Main Hall and the Duncan Auditorium. Councilmember Russell Machann seconded the motion. All voted in favor.

The third item on the agenda was to review and consider Resolution: A resolution of the Wharton City Council adopting the City of Wharton Investment Policy after the Annual Review of City of Wharton Investment Policy and setting an effective date. Finance Director Joan Andel stated to the Committee that The Public Funds Investment Act, required the City Council to review and adopt, by resolution, the investment policies and strategies for the City of Wharton on an annual basis. She stated to the Committee that she had submitted the current City of Wharton's Investment Policy to Mr. James Gilley, Financial Advisor at U.S. Capital Advisors for his review and at this time no changes were needed to the Policy. After some discussion, Councilmember Russell Machann made a motion to recommend to the City Council the adoption of the City of Wharton Investment Policy. Councilmember Alice Heard seconded the motion. All voted in favor.

The fourth item on the agenda was to review and consider Proposed write offs:

A. City of Wharton EMS.

B. Utilities.

Finance Director Joan Andel stated to the Committee that Ms. Debra Medina, from Prudentia, was recommending that any account that was self-pay and has not had any activity in a year be written off. She presented the Committee with the list of those accounts. She stated that the City Staff had checked the utility billing system to see if there were any accounts that would provide current addresses to enable Prudentia to seek further collection on any accounts that were returned with bad addresses. She stated that all of those accounts had been transferred to Linebarger, Goggan, Blair, and Sampson LLC for collection efforts to begin from the City of Wharton's outside collectors. She stated that it was her recommendation that the total amounts be written off of the Emergency Services Accounts Receivable and should any future collections be received; the write-off will be reversed and the payment applied. After some discussion, Councilmember Russell Machann made a motion to recommend to the City Council to approve the write-offs for the City of Wharton EMS. Mayor Tim Barker seconded the motion. All voted in favor.

Finance Director Joan Andel stated to the Committee that the Utility Department was requesting that uncollected balances from October 2019 through September 2020 be written-off due to non-payment. She stated that the uncollected balances were mainly due to customers who have moved away without finalizing their accounts. She stated that the City had applied the customers' deposit to the account but a balance remains unpaid. She stated that each of these customers had received a final bill. She stated that the customers would not allowed to open a new utility account in the future until all utility bad debts owed to the City have been cleared. After some discussion Councilmember Russell Machann made a motion to recommend to the City Council the approval

of the write-offs for the Utility Department. Mayor Tim Barker seconded the motion. All voted in favor.

The fifth item on the agenda was to review and consider Update on City of Wharton Projects:

- A. Update on the City of Wharton 2020 Street Improvement Project.
- B. Update on the City of Wharton Drainage Projects.
- C. Update on the Utility Improvements and Relocation Projects.

The City Staff presented to the Committee an update on the City of Wharton 2020 Street Improvement Project, the City of Wharton Drainage Projects and the Utility Improvements and Relocation Projects. No action was taken.

The sixth item on the agenda was adjournment. Councilmember Russell Machann moved to adjourn. Councilmember Alice Heard seconded the motion. All voted in favor.

The meeting adjourned at 6:17 p.m.

Andres Garza, Jr., City Manager

City of Wharton
 120 E. Caney Street
 Wharton, TX 77488

FINANCE COMMITTEE

Meeting Date:	11/23/2020	Agenda Item:	Resolution: A resolution of the Wharton City Council authorizing the submission of an application to the State Infrastructure Bank Transportation Loan Program through the Texas Department of Transportation for Utility Relocations required by the TxDOT I-69 Expansion Project and authorizing the Mayor of the City of Wharton to execute all documents related to said submission.
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The City Staff has been in contact with TxDOT Engineers who are working on the I-69 expansion and have been made aware that there could be some utility relocations required due to the expansion. The City Staff is requesting authorization to submit an application to cover the costs of these relocations to the State Infrastructure Bank in order to take advantage of the current interest rate and interest forgiveness if application is submitted before December 31, 2020.

The City Staff has also met with Jones and Carter Inc., and has obtained quotes for the work to be completed.

Attached are the estimated cost sheets. The current estimated total is \$5,326,100.00 for all relocations.

Although it is our understanding that TxDOT will cover the cost of the waterline relocations, the City Staff feels that the total needed could be lowered at a later time.

Community Development Director Gwyn Teves will be present to answer any questions.

City Manager: Andres Garza, Jr.	Date: Thursday, November 19, 2020
Approval: 	
Mayor: Tim Barker	



City of Wharton

120 E. Caney • Wharton, TX 77488
Phone (979) 532-2491 • Fax (979) 532-0181

MEMORANDUM

DATE: November 18, 2020
FROM: Gwyneth Teves, Community Development Director
TO: Andres Garza, Jr., City Manager
SUBJECT: State Infrastructure Bank Application for Utility Relocations for TxDOT I-69 Project

The city staff has been in contact with TxDOT engineers who are working on the I-69 expansion and have been made aware that there could be some utility relocations required due to the expansion. City staff is requesting authorization to submit an application to cover the costs of these relocations to the State Infrastructure Bank in order to take advantage of the current interest rate and interest deferral if application is submitted before December 31, 2020.

City staff has met with Jones and Carter Inc. and has obtained quotes for the work to be completed. Attached are the estimated cost sheets. The current estimated total is \$5,326,100 for all repairs.

It is the recommendation at this time that the City submit an application to the State Infrastructure Bank.

If you should have any questions, please contact me at 979-532-2491 ext. 238. Thank You.

**PRELIMINARY COST ESTIMATE
FOR CONSTRUCTION OF
I-69 UTILITY RELOCATIONS FROM F.M. 102 TO F.M. 231
FOR
THE CITY OF WHARTON
November 5, 2020**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
1	Move-in and start-up, including bonds and insurance.	LS	1	\$127,000	\$ 127,000
WATER ITEMS					
2	12-Inch (12") C-900 AWWA (DR18) Waterline	LF	4,830	\$65	\$ 314,000
3	12-Inch (12") C-900 AWWA (DR 18) Waterline by trenchless construction.	LF	1,520	\$105	\$ 160,000
4	12-Inch (12") C-900 AWWA (DR 18) Waterline by trenchless construction with casing	LF	1,200	\$250	\$ 300,000
5	16-Inch (16") C-900 AWWA (DR18) Waterline	LF	2,320	\$85	\$ 197,000
6	16-Inch (16") C-900 AWWA (DR 18) Waterline by trenchless construction.	LF	880	\$130	\$ 114,000
7	Connect to existing 16-inch (16") Waterline.	EA	3	\$4,000	\$ 12,000
8	Connect to existing 12-inch (12") Waterline.	EA	4	\$3,000	\$ 12,000
9	Connect to existing 8-inch (8") Waterline.	EA	2	\$2,000	\$ 4,000
10	16-inch (16") gate valve & box	EA	4	\$4,000	\$ 16,000
11	12-inch (12") gate valve & box	EA	12	\$3,000	\$ 36,000
12	8-inch (8") gate valve & box	EA	2	\$2,500	\$ 5,000
13	Fire Hydrant Assembly	EA	29	\$4,500	\$ 131,000
14	2" ARV in Manhole	EA	4	\$5,000	\$ 20,000
15	Trench safety system	LF	7,150	\$1	\$ 7,000
WATER ITEMS SUBTOTAL					\$ 1,328,000

SANITARY ITEMS

16	21-Inch (21") Sanitary Sewer	LF	2,350	\$125	\$	294,000
17	21-Inch (21") Sanitary Sewer by Trenchless Construction	LF	1,250	\$150	\$	188,000
18	21-Inch (21") Sanitary Sewer by Trenchless Construction with Case	LF	300	\$350	\$	105,000
19	14-Inch (14") Sanitary Sewer Forcemain	LF	10,000	\$80	\$	800,000
20	14-Inch (14") Sanitary Sewer Forcemain by Trenchless Construction	LF	400	\$105	\$	42,000
21	14-Inch (14") Sanitary Sewer Forcemain Trenchless Construction with Case	LF	400	\$255	\$	102,000
22	Forcemain ARV in Manhole	EA	5	\$5,000	\$	25,000
23	Manhole	EA	13	\$6,500	\$	85,000
						SANITARY ITEMS SUBTOTAL \$ 1,641,000

ADDITIONAL ITEMS

24	Well Point System	LF	4,000	\$35	\$	140,000
25	Site Restoration	LS	1	\$25,000	\$	25,000
26	Hydro-mulch seeding	Ac	6	\$2,500	\$	15,000
27	Traffic Control Plan	LS	1	\$20,000	\$	20,000
28	Storm Water Pollution Prevention Plan	LS	1	\$10,000	\$	10,000

WATER ITEMS SUBTOTAL \$ 210,000

This Document is Released for the Purpose of:
General Financial Planning
 Under the Authority of:
 Engineer: Jared L. Biermann, P.E.
 License No.: 123291
 It is Preliminary in Nature and not to be Used for
 Feasibility of Land Purchases, Bond Applications, Loans
 or Grants.

Subtotal	\$	3,306,000
Contingencies (15%)		496,000
Engineering (15%)		570,000
Total	\$	4,372,000

Notes:

⁽¹⁾ All prices rounded to the nearest thousand.

⁽²⁾ This estimate represents my best judgment as a design professional familiar with the construction industry. Jones & Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**PRELIMINARY COST ESTIMATE
FOR CONSTRUCTION OF
WWTP #2 OUTFALL RELOCATION
FOR
THE CITY OF WHARTON
November 2, 2020**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
Option A - Junction Box with Backflow Preventer					
1	Move-in and start-up, including bonds and insurance.	LS	1	\$1,000	\$ 1,000
2	Junction Box and Manhole for backflow preventer	LS	1	\$10,000	\$ 10,000
3	24" Backflow preventer	LS	1	\$10,000	\$ 10,000
4	Traffic Control	LS	1	\$5,000	\$ 5,000
5	SWPPP	LS	1	\$1,500	\$ 1,500
6	Site Restoration	LS	1	\$2,000	\$ 2,000
Subtotal Option A					\$ 29,500
Contingencies (15%)					4,000
Engineering					6,500
Total					\$ 40,000

Option B1 (Green Relocation)

1	Move-in and start-up, including bonds and insurance.	LS	1	\$22,000	\$	22,000
2	24" HDPE	LF	3,300	\$65	\$	214,500
3	Additional Cost to Bore 24"	LF	270	\$200	\$	54,000
4	Sanitary Manhole	Ea	8	\$4,500	\$	36,000
5	Outfall Structure	LS	1	\$5,000	\$	5,000
6	SWPPP	LS	1	\$2,500	\$	2,500
7	Site Restoration	LS	1	\$2,000	\$	2,000
8	Easement Acquisition (2,350' x 20')	SF	47,000	\$5	\$	235,000
				Subtotal Option B1	\$	571,000
				Contingencies (15%)		86,000
				Permit Amendment		45,000
				Engineering		98,600
				Total	\$	800,600

Option B2 (Blue Relocation)

1	Move-in and start-up, including bonds and insurance.	LS	1	\$26,000	\$	26,000
2	24" HDPE	LF	4,200	\$65	\$	273,000
3	Additional Cost to Bore 24"	LF	350	\$200	\$	70,000
4	Sanitary Manhole	Ea	12	\$4,500	\$	54,000
5	Outfall Structure	LS	1	\$5,000	\$	5,000
6	Traffic Control Plan	LS	1	\$5,000	\$	5,000
7	SWPPP	LS	1	\$2,500	\$	2,500
8	Site Restoration	LS	1	\$2,000	\$	2,000
9	Easement Acquisition (2,500' x 20')	SF	50,000	\$5	\$	250,000
				Subtotal Option B2	\$	687,500
				Contingencies (15%)		103,000
				Permit Amendment		45,000
				Engineering		118,600
				Total	\$	954,100

Notes:

⁽¹⁾ All prices rounded to the nearest hundred.

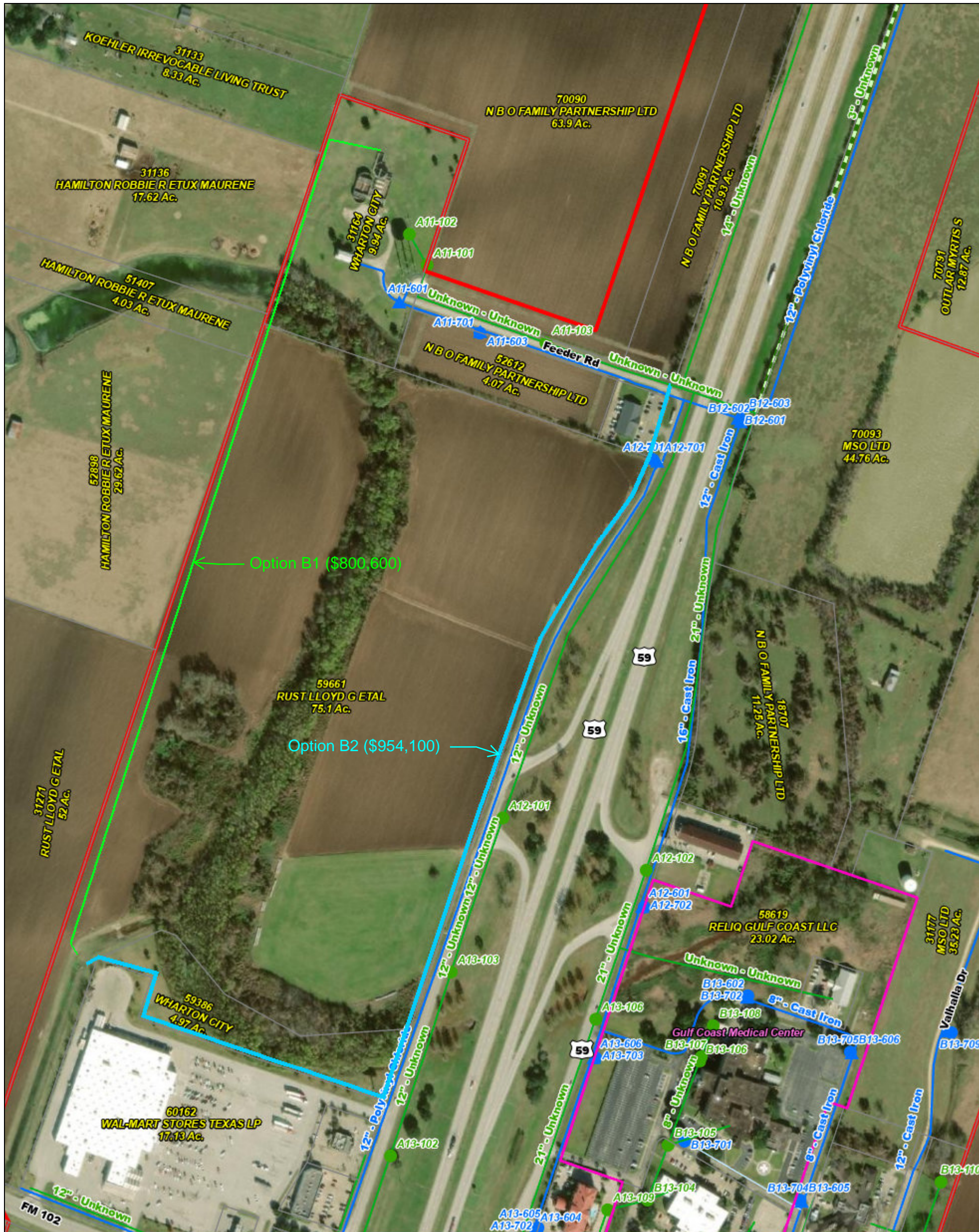
⁽²⁾ This estimate represents my best judgment as a design professional familiar with the construction industry. Jones & Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

⁽³⁾ No land acquisition costs are included.

⁽⁴⁾ Permit Amendment cost assumes uncontested permit. Should the permit be contested, services will be provided on an hourly basis.

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General Financial Planning
 Under the Authority of:
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 Feasibility of Land Purchases, Bond Applications, Loans
 or Grants.

WWTP 2 Outfall

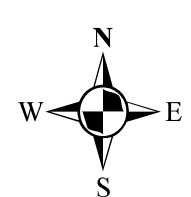


1 inch equals 400 feet

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LEGEND	
— Road Names	Force Main
— Railroads	Hydrants
Landmarks	Valves
• Apartment	Water Lateral
• Cemetery	Water Main
• Civic	World Imagery
• Golf	Low Resolution 15m Imagery
• Historical	High Resolution 60cm Imagery
• Hospital	High Resolution 30cm Imagery
• Park	Citations
• School	1.2m Resolution Metadata
• Parcels	
• ETJ	
• City Limits	
• Cleanouts	
• Manholes	
• Lift Stations	
• Gravity Main	



Date: 11/2/2020

**CITY OF WHARTON
RESOLUTION NO. 2020 - XX**

A RESOLUTION OF THE WHARTON CITY COUNCIL AUTHORIZING SUBMISSION OF AN APPLICATION TO THE STATE INFRASTRUCTURE BANK TRANSPORTATION LOAN PROGRAM THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR UTILITY RELOCATIONS REQUIRED BY THE TXDOT I-69 EXPANSION PROJECT AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID SUBMISSION.

WHEREAS, The City of Wharton City Council wishes authorize the submission of an application to the State Infrastructure Bank Transportation Loan Program through the Texas Department of Transportation for utility relocations required by the TxDOT I-69 Expansion Project; and,

WHEREAS, The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute all documents relating to said application.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS:

SECTION I. The Wharton City Council hereby approves the submittal of an application to the State Infrastructure Bank Transportation Loan Program through Texas Department of Transportation for utility relocations required by the TxDOT I-69 Expansion Project.

SECTION II. The Wharton City Council hereby authorizes the Mayor of the City of Wharton to execute all documents related to said application.

SECTION III. That this resolution shall become effective immediately upon its passage.

PASSED, APPROVED, and ADOPTED this 23rd day of November 2020.

CITY OF WHARTON, TEXAS

By: _____
TIM BARKER
Mayor

ATTEST:

PAULA FAVORS
City Secretary

City of Wharton
 120 E. Caney Street
 Wharton, TX 77488

FINANCE COMMITTEE

Meeting Date:	11/23/2020	Agenda Item:	Resolution: A resolution of the Wharton City Council approving Option 3 with the Texas Municipal League Health Benefits Pool (TML Health Benefits Pool) for their medical coverage transition to Blue Cross Blue Shield of Texas PPO on January 1, 2022 and thereafter October 1 st and to remain on a calendar year deductible and authorizing the Mayor of the City of Wharton to execute all documents related to said agreements.
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TML Health is dedicated to providing quality benefits and exceptional value. They are excited to announce their new partnership with Blue Cross Blue Shield of Texas coming in September 2021. TML Health is giving their member groups some options about when they would prefer to make their transition to Blue Cross Blue Shield and start experiencing better healthcare. The City is being asked to choose an option before November 30, 2020 and the three options are as follows:

Option 1 – Today, TML Health only has calendar year accumulators. If the City of Wharton would like transition to BCBS of TX on your anniversary date (10/01/21) to Plan Year Accumulators. We will prorate your current calendar year Deductible and Out of Pocket from 01/01/2021 to 09/30/2021. In June, when we release your renewal, we will share the new plan consideration from BCBS of TX and the guaranteed savings they have given us, which assure you the lowest rate increase possible.


Option 2 – The City of Wharton also has the option to move from a 10/01 anniversary to a 01/01/22 anniversary. This will make The City of Wharton transition as of 01/01/22 and will become your new anniversary date. If you would like this option TML Health will extend your current plan and rates (no increase) to 12/31/2021 and your plan will align with a calendar year accumulator.

Option 3 – Stay as is, which means the City of Wharton will transition to BCBSTX on 1/1/22, keep your 10/1 anniversary date and remain on calendar year accumulators. This can have some member concerns, as if you have a plan change with a new Deductible and Out of Pocket for 10/01/21, a member will have to meet this new Deductible and Out of Pocket and then this will reset as of 01/01/22 when moved to BCBS of TX. This is the same way it is today with UnitedHealthcare at renewal.

This will not impact the City’s current rates or plans.

Please find attached a memorandum to me from City Secretary Paula Favors stated that City Staff is requesting that the City Council consider approving Option 3, which would allow timely budgeting when new rates for the plan are issued and it will keep employees on the normal fiscal year policy start date and annual deductible date that employees have been accustomed to.

City Secretary Paula Favors will be present to answer questions.

City Manager: Andres Garza, Jr.	Date: Thursday, November 19, 2020
Approval: 	
Mayor: Tim Barker	



MEMORANDUM

Date: November 17, 2020
From: Paula Favors, City Secretary
To: Andres Garza, Jr., City Manager
Subject: TML Health transitioning to Blue Cross Blue Shield

TML Health is dedicated to providing quality benefits and exceptional value. They are excited to announce their new partnership with Blue Cross Blue Shield of Texas coming in September 2021. TML Health is giving their member groups some options about when they would prefer to make their transition to Blue Cross Blue Shield and start experiencing better healthcare. The City is being asked to choose an option before November 30, 2020 and the three options are as follows:

Option 1 – Today, TML Health only has calendar year accumulators. If the City of Wharton would like transition to BCBS of TX on your anniversary date (10/01/21) to Plan Year Accumulators. We will prorate your current calendar year Deductible and Out of Pocket from 01/01/2021 to 09/30/2021. In June, when we release your renewal, we will share the new plan consideration from BCBS of TX and the guaranteed savings they have given us, which assure you the lowest rate increase possible.

Option 2 – The City of Wharton also has the option to move from a 10/01 anniversary to a 01/01/22 anniversary. This will make The City of Wharton transition as of 01/01/22 and will become your new anniversary date. If you would like this option TML Health will extend your current plan and rates (no increase) to 12/31/2021 and your plan will align with a calendar year accumulators.

Option 3 – Stay as is, which means the City of Wharton will transition to BCBSTX on 1/1/22, keep your 10/1 anniversary date and remain on calendar year accumulators. This can have some member concerns, as if you have a plan change with a new Deductible and Out of Pocket for 10/01/21, a member will have to meet this new Deductible and Out of Pocket and then this will reset as of 01/01/22 when moved to BCBS of TX. This is the same way it is today with UnitedHealthcare at renewal.

This will not impact the City’s current rates or plans.

I am requesting that the City Council consider approving Option 3, this will allow timely budgeting when new rates for the plan are issued and it will keep employees on the normal fiscal year policy start date and annual deductible date that employees have been accustomed to.

If you have any questions, please contact Paula Favors at (979) 532-2491 Ext. 225. Thank you.

November 4, 2020

CITY OF WHARTON
120 EAST CANEY STREET
WHARTON, TX 77488

Dear Andres Garza Jr:

TML Health is dedicated to providing quality benefits and exceptional value. As we continue to work to make healthcare better for you, your employees, and their families, we are excited to announce our new partnership with Blue Cross Blue Shield of Texas coming in September 2021. Here are some of the ways this partnership is making healthcare better for TML Health members.

On the horizon are:

- **Better Costs:** The Blue Cross Blue Shield provider network has the best discounts on the cost of healthcare and they have guaranteed us savings as a result. Those savings get passed on to TML Health members! We will also have new HMO plans available to save even more money.
- **Better Access:** Blue Cross Blue Shield PPO network is very broad, so your employees have access to doctors and hospitals wherever they are.
- **Better Service:** You'll still have your dedicated TML Health Account Executive and Member Benefit Specialist, but once you transition, your employees can get help 24/7 with Blue Cross Blue Shield's Texas-based service team.
- **Better Health:** In addition to the TML Well program you know and love, your employees will also have access to new wellness benefits and rewards with Blue Cross Blue Shield of Texas, such as individual health coaching and their integrated "whole person" approach to disease management!

TML Health is giving our member groups some options about when you would prefer to make your transition to Blue Cross Blue Shield and start experiencing better healthcare. That means you have some choices to make about how and when you and your member group can access these new benefits. You'll be invited to attend a webinar to learn about your options based on your current anniversary date.

It's important to join the webinar to learn more about the transition process, and to help you make decisions about when and how you can start to experience the benefits of our exciting new partnership.

Your renewal team will reach out to you to have your decisions to TML Health by November 30, 2020.

In addition to the Pool's new partnership with Blue Cross Blue Shield of Texas, we are also making improvements to your prescription drug benefits, vision benefits, and open enrollment process.



BOARD OF TRUSTEES

Chairman

Blake Petrash, Region 11

Mayor Pro Tem, City of Ganado

Vice Chairman

Mike Stelly, Region 16

*Chief of Police/Director of Public Works,
City of West Orange*

Joseph Price, Region 2

City Manager, City of Canyon

Region 3, Vacant

Dru Gravens, Region 4

City Manager, City of Crane

Mike Smith, Region 5

City Manager, City of Jacksboro

Stephen Haynes, Region 6

Mayor, City of Brownwood

Joe A. Cardenas, Region 7

Assistant City Manager, City of Uvalde

Leah Gore, Region 8

Human Resources, City of Gainesville

Connie Standridge, Region 9

City Manager, City of Corsicana

Ashley Wayman, Region 10

City Secretary, City of Rollingwood

Wendi Delgado, Region 12

Director of Operations, City of South Padre Island

Joni Clarke, Region 13

City Manager, City of Lucas

Jason Reynolds, Region 14

City Manager, City of Nassau Bay

Wendy Hudman, Region 15

City Accountant, City of Carthage

Larry Fields, Appointee

Former City Manager, City of Graham

Glen Metcalf, Appointee

Former City Manager, City of Canyon

Gayle Sims, Appointee

Former City Manager, City of Waxahachie

Mike Slye, Appointee

City Manager, City of Kaufman

Jay Stokes, Appointee

City Manager, City of Deer Park

Lew White DDS, Appointee

Mayor, City of Lockhart

Andres Garza, Jr., Ex-officio

City Manager, City of Wharton

Terry Henley, Ex-officio

Board Adjustment, City of Meadows Place

Bennett Sandlin, Ex-officio

Executive Director Texas Municipal League, Austin, TX

Follow us:
@TMLHealth



1821 Rutherford Lane, Suite 300
Austin, Texas 78754-5151

For more information, visit us at
tmlhealthbenefits.org



To see a glimpse of TML Health’s future click [here](#).

If you have any questions regarding the transition and decision dates please contact Donald Coronado at 512-719-6797.

As a member of the TML Health Benefits Pool through our Interlocal Agreement, your renewal quote automatically satisfies the competitive bidding requirements of state law. Your renewal quote includes proprietary information that should not be shared with other competitors or used to circumvent the requirements of Texas competitive bidding laws. In the event you receive a renewal quote and later decide to issue an RFP, the renewal quote may not be shared with any other competitors, as doing so would disadvantage TML Health in the competitive process. TML Health also reserves the right to revise previously issued rates in response to your RFP requirements.

As your Chairman and Executive Director for TML Health, we look forward to serving you, your employees, and their families. Thank you for choosing to partner with TML Health. We are looking forward to **making healthcare better for you.**

Respectfully,

Blake Petrash
Chairman for TML Health Benefits Pool

Jennifer Hoff
Executive Director

Blue Cross and Blue Shield of Texas, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association

Follow us:
@TMLHealth



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Austin, Texas 78754-5151

For more information, visit us at
tmlhealthbenefits.org

We're Partnering with BlueCross BlueShield of Texas!

Group Name Wharton Plan # Copay-3K-5K

OPTION 1: If you want to transition to Blue on Anniversary Date 10/01

Your deductible and out of pocket maximum will reset on your anniversary date and your plan will switch to a plan year deductible/OOP. This means...

- No mid-year changes to your plan
- Earlier access to all the benefits that Blue offers
- Earlier access to the most cost-effective network

UPCOMING PLAN YEAR

Your current calendar year deductible and OOP will be prorated from 01/01/21 to 9/30/2021 so it can start over at your anniversary date.

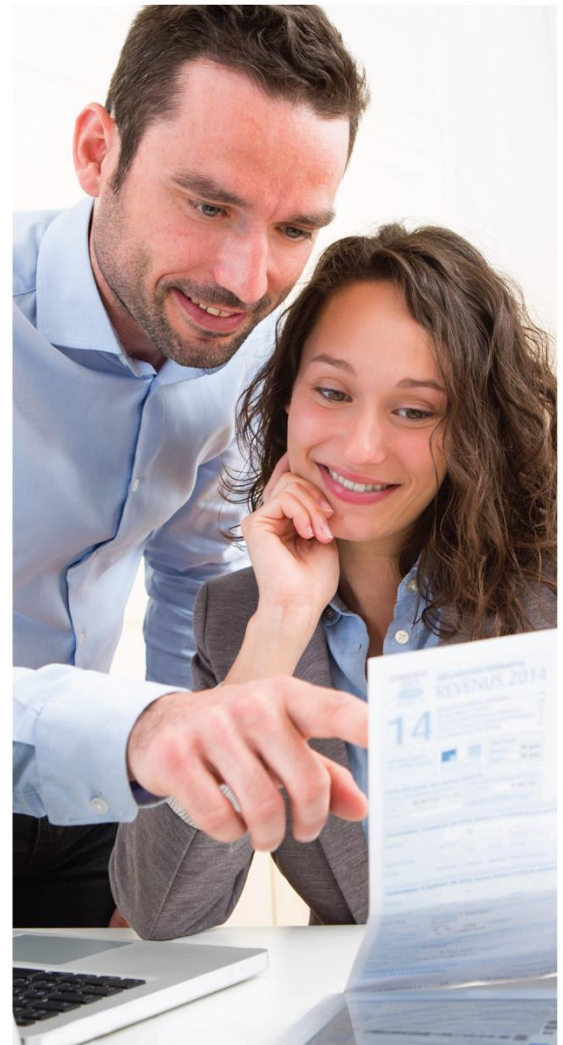
Deductible/OOP for 01/01/21 - 09/30/21 (pro-rated)*		
	In-Network	Out-of-Network
Deductible		
Individual	\$ 2,250.00	\$ 4,500.00
Family	\$ 4,500.00	\$ 9,000.00
Out of Pocket		
Individual	\$ 3,750.00	Never pays at 100%
Family	\$ 7,500.00	

At your 2021 Anniversary Date, your plan will move to BCBS. Your deductible and OOP will reset at the end of your plan year.

Deductible/OOP for 10/01/21 - 09/30/22 (full)*		
	In-Network	Out-of-Network
Deductible		
Individual	\$ 3,000	\$ 6,000
Family	\$ 6,000	\$ 12,000
Out of Pocket		
Individual	\$ 5,000	Never pays at 100%
Family	\$ 10,000	

OPTION 2: If you want to transition to Blue on 01/01/22

- No need to change your deductible and OOP periods
- Your current plan and rates will be extended through December 31, 2021
- Your new anniversary date will become January 1



*Amounts illustrated based on current plan design
The transition option selected will apply to all plans offered by the group.



Confirmation Page

For 10/01/2021 Effective Dates

Please send back to your Renewal Lead no later than **Monday, November 30, 2020.**

For our Small Member Groups under 5 employees, please e-mail the attached to TMLHealthMarketing@tmlhb.org.

Selection

- OPTION 1:** If you want to transition to Blue on Anniversary Date 10/01
- OPTION 2:** If you want to transition to Blue on 01/01/22
- We like our current plan - no changes are requested to our renewal date.** By choosing this option, you acknowledge that this will require a mid plan year change on January 1, 2022.

Group Name: Wharton

Group Number: PWHARTO1

Name: _____

Title: _____

Signature: _____

Date: _____

Phone Number: _____

Email: _____

Blue Cross and Blue Shield of Texas, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association

TML Health Benefits Pool is a non-profit trust organization created by political subdivisions to provide group benefits services to participating political subdivisions and is not an insurance company.

This contains proprietary and confidential information of TML Health.

**CITY OF WHARTON
RESOLUTION NO. 2020-XX**

A RESOLUTION OF THE WHARTON CITY COUNCIL APPROVING OPTION 3 WITH THE TEXAS MUNICIPAL LEAGUE HEALTH BENEFITS POOL (TML HEALTH BENEFITS POOL) FOR THEIR MEDICAL COVERAGE TRANSITION TO BLUE CROSS BLUE SHIELD OF TEXAS PPO ON JANUARY 1, 2022 AND THERE AFTER OCTOBER 1ST AND TO REMAIN ON A CALENDAR YEAR DEDUCTIBLE AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID AGREEMENTS.

WHEREAS, The City of Wharton received a request from TML Health to choose an option for the transition from United Healthcare to Blue Cross Blue Shield of Texas PPO for medical insurance coverage for city employees; and,

WHEREAS, The City of Wharton medical plan with Texas Municipal League Health Benefits Pool would transition to BCBSTX on January 1, 2022 and then thereafter on October 1st, under Option 3; and,

WHEREAS, The City of Wharton would continue on a calendar year deductible and fiscal year plan year; and,

WHEREAS, The Mayor of the City of Wharton has executed on behalf of the City said agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS as follows:

Section I. That the Wharton City Council hereby approves Option 3 with the Texas Municipal League Health Benefits Pool for the transition to Blue Cross Blue Shield of Texas PPO for medical coverage.

Section II. That Wharton City Council hereby approves Option 3 transitioning to Blue Cross Blue Shield of Texas PPO on January 1, 2022 and October 1 thereafter and to remain on a calendar year deductible.

Section III. That the Mayor of the City of Wharton execution of all documents relating to the aforementioned amendment are hereby approved.

Section IV. That this resolution shall become effective immediately upon its passage.

Passed, Approved, and Adopted this 23rd day of November 2020.

CITY OF WHARTON, TEXAS

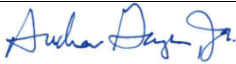
By: _____
TIM BARKER
Mayor

ATTEST:

PAULA FAVORS
City Secretary

City of Wharton
 120 E. Caney Street
 Wharton, TX 77488

FINANCE COMMITTEE

Meeting Date:	11/23/2020	Agenda Item:	Resolution: A resolution of the Wharton City Council approving an agreement between the City of Wharton and Bojorquez Law Firm, PLLC for redistricting in accordance with the 2020 U.S. Census Data and authorizing the Mayor of the City of Wharton to execute the agreement.
<p>Attached is a copy of the Statement of Qualifications submitted by Alan J. Bojorquez with Bojorquez Law Firm, PLLC and the Statement of Qualifications for Redistricting Services.</p> <p>Mr. Alan Bojorquez conducted the 2000 and 2010 City of Wharton redistricting and the City Staff was recommending approval for engaging the services of Bojorquez Law Firm, PLLC.</p> <p>Attached is a draft resolution approving the services.</p> <p>City Secretary Paula Favors will be available to answer any questions.</p>			
City Manager: Andres Garza, Jr.		Date: Thursday, November 19, 2020	
Approval: 			
Mayor: Tim Barker			

Statement of Qualifications to provide *Redistricting Services*



submitted to:
City of Wharton, TX

submitted by:
Alan Bojorquez



BOJORQUEZ
LAW FIRM, PC
TexasMunicipalLawyers.com

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1. ESSENTIALS

- a. Name of Firm:** Bojorquez Law Firm, PC
- b. Established:** October 2002
- c. Area of Practice:** Municipal Law
- d. Headquarters:** Austin, TX
- e. Managing Attorney:** Alan Bojorquez
- f. Contact:** 11675 Jollyville Road, Suite 300, Austin, TX 78759
Phone: (512) 250-0411
TexasMunicipalLawyers.com
- g. Statewide Presence:** Our lawyers office in Austin, Corpus Christi, Dallas / Fort Worth, El Paso, Rio Grande Valley, San Antonio, Tyler and Waco (*meetings by appointment only*)
- h. Number of Attorneys:** 22
- i. Number of Clients:** 155+ cities and other local governments

2. INTRODUCTION

Our law firm was founded 18 years ago with a singular purpose—to *provide effective, efficient legal services to Texas municipalities*. Everything about our operation is designed to empower and protect municipalities. We serve as City Attorney or Special Counsel for cities, towns, and villages across the state. We handle everything from Open Meetings and Municipal Court, to Personnel, Real Estate, and Zoning. *We are Texas Municipal Lawyers.*

3. ABOUT REDISTRICTING

Redistricting is about Math. It’s about numbers and lines on a map. It’s about demographics and streets.

But more importantly, Redistricting is about *people*. It’s about neighborhoods and communities. Redistricting is about the representative nature of democracy. It’s about the ability to choose one of your neighbors to speak for you and act on your behalf. It’s about making sure your vote counts the same as everybody else’s.

Redistricting is a process - a procedure through which we collectively:

- ★ Gather data
- ★ Analyze the data
- ★ Educate stakeholders
- ★ Listen to citizens
- ★ Identify community priorities
- ★ Consider Alternatives
- ★ Present options
- ★ Select the best choice



4. THE LAW

It is reasonable to anticipate that modifications will need to be made to your city's single-member districts if the new census reveals population shifts, influxes, or diminishment in certain areas or neighborhoods. In addition to achieving proportional balance under the **One Person / One Vote** standard, we will also need to ensure continued compliance with the **U.S. Voting Rights Act**, federal **Case Law**, **Texas law**, and your **Home Rule Charter**. The law necessitates that we consider factors involving race and ethnicity, but law also prohibits race from being the only (or the predominate) factor.

5. OUR APPROACH

While the mechanics of Redistricting are the same for every entity, this can be a highly personal endeavor for some communities. An orderly process for Redistricting requires planning and experience. Our typical process involves the following steps, but may be modified (depending on the circumstances):

- ★ Analysis of the 2020 census results.
- ★ Determination by the City Council of the need to reapportion.
- ★ Establishment of City Council criteria to guide the project.
- ★ Exploration of options for modifying district lines.
- ★ Educating the public on the process and their role.
- ★ Engagement of the citizenry seeking input.
- ★ Consultations with special interests.
- ★ Consideration of alternative plans.
- ★ Providing public notifications of what's being considered.
- ★ Draft agenda language for meetings and hearings.
- ★ Publishing public notices (print and online).
- ★ Conducting public hearings, townhalls, and/or workshops.
- ★ Legal assessment of options available.
- ★ Recommendations by my firm to the City Council.
- ★ Adoption of plan by the City Council.

The process typically takes approximately 3 to 4 months to complete. It is anticipated that the data necessary to start the process will be available from the U.S. Census Bureau on or before March 31, 2021.

6. MAP-DRAWING

We utilize *ESRI ArcGIS* software. The fundamental steps in our process for creating a successful Redistricting Plan (map) are the same for every client. However, we deviate from the standard process for clients with either very simple or very complex needs.

Standard efforts below include the minimal tasks necessary for production of proposed and existing district maps, data files, and corresponding data tables. Additional efforts are included in the breakdown below. Standard Map-Drawing usually involves:

1. **Background Map** - Download the GIS data and setup the background map showing city limits, roadways, street names, rivers, and other boundaries such as school districts, county lines, etc.
2. **Existing District Map (2010 US Census data)** – Create existing districts map by utilizing the 2010 US Census data and background map GIS information & the corresponding population table for entity (city, county, or school district.).
3. **Existing District Map (2020 US Census data)** - Create existing districts map by utilizing the 2020 US Census data and background map GIS information & the corresponding population table for entity (city, county, or school district.).
4. **Proposed District Map** - Create a proposed district map option using the ESRI Districting program to create new districts using the 2020 US Census data with corresponding population tables (pdfs).

Contingent efforts are available to accommodate a client's preferences and adjust to the unforeseeable requests from the public and clients:

5. **Thematic Map** - Create thematic map showing population data maps, current demographic breakdown, or other client-driven options and associated data table.
6. **Defining or Redrawing District Boundaries** - Occasionally district boundaries may need to be redrawn to accurately fit current conditions due to irregularities, errors from source files, or annexations.
7. **SharePoint Site** - Create a SharePoint site online to upload maps and table files for access by each client.
8. **Live Proposed District Map Creation Meeting (virtual)** - Meet with Client via a desktop sharing to create proposed district maps that need to be developed live. Create options together and will meet via a desktop sharing program to create any additional map options proposed by council members, special interest groups, or the public.
9. **Live Individual Meetings (virtual)** - Live individual meetings with council members or special interest groups to create a proposed district map option as required. Create options together and will meet via a desktop sharing program to create any additional map options proposed by council members, special interest groups, or the public.
10. **Live Public Meetings** - Attend in person or remote using a desktop sharing program to present live on a projector in front of the city council/board and the public for a live redistricting session, as needed.

7. PAST REDISTRICTING CLIENTS

Members of the firm have successfully guided the following communities through the Redistricting process (either as consultants or in-house legal counsel) following the census in 2000 and/or 2010.

- | | |
|-----------------------|-------------------------|
| ★ City of Archer City | ★ City of Mineral Wells |
| ★ City of Beaumont | ★ City of Orange |
| ★ City of Bryan | ★ City of Wharton |
| ★ City of Center | ★ Archer County |
| ★ City of Denton | ★ Brazos County |
| ★ City of El Paso | ★ Galveston County |
| ★ City of Galveston | ★ Port of Beaumont |
| ★ City of Georgetown | ★ Bryan ISD |
| ★ City of Nacogdoches | ★ Socorro ISD |

8. PAST REDISTRICTING CLIENT REFERENCES

Our firm is happy to provide these former redistricting client contacts as references.

- a. **City of Arlington**, Jay Doegey, *Former City Attorney, Unavailable*
- b. **City of Beaumont**, Tyrone Cooper, City Attorney, (409) 880-3715
- c. **City of Bryan**, Mary Lynne Stratta, City Secretary, (979) 209-5005
- d. **City of Center**, Chad Nehring, City Manager, (936) 5982941
- e. **City of Nacogdoches**, Jim Jeffers, *Former City Manager*, (936) 371-1635
- f. **City of Wharton**, Andres Garza, City Manager, (979) 532-2491
- g. **City of Orange**, Shawn Oubre, *Former City Manager*, (254) 772-4480

9. OUR TEAM

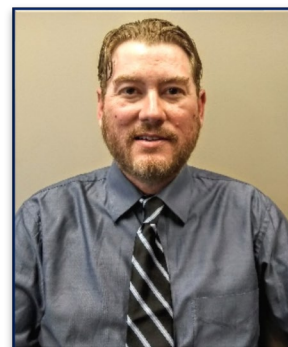
a. **Managing Attorney.** The firm was founded by *Alan Bojorquez*. Alan graduated from Texas Tech University with his Bachelor of Arts in English, Master of Public Administration, and Doctor of Jurisprudence degrees. Alan served as a staff attorney for the Texas Municipal League. He has Merit Certification in Municipal Law from the Texas City Attorneys Association and is a TCAA Board Member. Alan is a Board Member for the International Municipal Lawyers Association, an IMLA Local Government Fellow, and received IMLA’s *Glick Award* in 2017 (for Outstanding Local Government Lawyer in Private Practice). He was named *Outstanding Government Lawyer* for 2018 by the State Bar of Texas (Government Law Section). September 2018, Alan was named an *Honorary Member* of the International City/County Management Association (ICMA). In 2019, Alan received the *Ambassador Award* from the Texas Tech University School of Law. He authors the TEXAS MUNICIPAL LAW & PROCEDURE MANUAL (6th Ed.).



b. **City Planner.** Our firm utilizes the services of city planner *Robyn Miga*, who is familiar with how communities and neighborhoods come together in order to devise realistic Redistricting Plans that do not just balance mathematically, but also make sense to the humans who live and vote there. She is proficient in ArcGIS mapping software and Adobe Creative Suite. Robyn received her Master of Public Administration from Stephen F. Austin State University in Nacogdoches, and her Bachelor of Arts in Mass Communications from East Texas Baptist University.



c. **Redistricting Demographer.** Redistricting Demographer & Map Specialist *Jeremy McMahan* successfully handled Redistricting demographics and mapping for cities, counties, school districts, and special districts across the state following the 2010 Census. He utilized past and current Census Bureau data to create district maps and demographic tables. He can assist clients in active, real-time map drawing utilizing web-based teleconferencing / mapping software. Jeremy has 23 years’ experience as a CAD Designer & GIS Specialist in the Civil Engineering industry specializing in Land Development. Over the years he has worked with professional Civil Engineering firms to design and manage multiple Land Development Construction & GIS projects including, residential subdivisions, public roadway design, commercial site developments, and master planning projects using design software packages such as Autodesk AutoCAD & ESRI ArcGIS.



- d. **Our Lawyers.** Our clients have **22 lawyers** on their side, all of whom are committed to serving municipalities. Two of our lawyers were previously staff attorneys for the Texas Municipal League (TML). With a wide array of experience and expertise, our attorneys bring a high level of quality representation to cities large and small, urban and rural. Prior to going into private practice our lawyers collectively worked in-house as staff attorneys (employees) at more than 20 Texas cities. To see our complete roster, visit www.TexasMunicipalLawyers.com

10. GENERAL REFERENCES

While potential clients are encouraged to contact any of our clients, we are proud to provide this list of references for your convenience.

- a. **Texas Municipal Clerks Association/Texas Municipal Clerks Certification Program**, Peggy Burnside, Administrative Director, (940) 565-3488
- b. **Texas Municipal League**, Scott Houston, Deputy Executive Director & General Counsel, (512) 231-7400
- c. **William P. Hobby Center for Public Service and the Texas Certified Public Manager (CPM) Program**, Howard Balanoff, Director, (512) 245-3453

Additional references are available upon request.

11. PROFESSIONAL ASSOCIATIONS

Our firm has taken an active role in the following organizations as leaders, presenters, members, and/or sponsors. Our involvement in these groups strengthens our network of colleagues and helps ensure we remain on the cutting-edge of our profession.

- ★ American Planning Association
- ★ American Society for Public Administration
- ★ Association of Hispanic Municipal Official
- ★ International City / County Management Association
- ★ International Municipal Lawyers Association
- ★ State Bar of Texas: Government Lawyers Section
- ★ Texas City Attorneys Association
- ★ Texas City Management Association
- ★ Texas Municipal Clerks Association
- ★ Texas Certified Public Manager Program
- ★ Texas Coalition of Cities for Utility Issues

12. FEES

- a. Assignments:** We strive to assign our staff to client matters in a way that has the best attorney for the project working in an efficient manner. We do not typically have more than one lawyer attending a meeting at the client’s expense. Some teamwork is advantageous to the client depending on the timing and complexity of the matter.
- b. Minimum:** Our smallest increment billed is one-tenth of an hour (.1, or 6 minutes).
- c. Retainers & Minimums:** Typically, we do not require retainers in advance from public entities. We do not charge minimum fees unless the client negotiates a flat fee for not-to-exceed that is tied to a specific, written Scope of Work. Any flat fee that is negotiated will require progress payments (installments) throughout the course of the project.
- d. Estimates:** When asked by a client to provide an estimate of the fees what will be charged for completing a particular task or providing representation on a specific matter, that estimate is an approximation based on the anticipated amount of time and expected degree of difficulty. An estimate is not a guarantee. If a client seeks a flat fee that is a not-to-exceed figure, we can calculate such an amount upon request.
- e. Invoices:** We provide detailed monthly billing statements. Our invoices include only projects requested or authorized by the client. Invoices are submitted after services have been performed. All invoices specifically set forth the services performed, the name of the person performing such services, and the hourly labor charge rate for such person. Payment shall be made by the client within 30 days of receipt of the invoice.
- f. Expenses:** Our firm is to be reimbursed by the client for the following standard, customary out-of- pocket expenses incurred in the course of representing the client.

Postage: Actual	Faxes: \$1 / pg
Copies / Scans: \$.025 / 8 ½ x 11 pg	Mileage: IRS rate
Color Copies: \$1 / 8 ½ x 11 pg	Expenses: Actual
Maps: (36” x 48”) \$50.00	

- g. Hourly Rates:**

Managing Attorney (<i>Alan</i>):	\$285.00 per hour
Of Counsel Attorney:	\$250.00 per hour
Senior Associate Attorney:	\$225.00 per hour
Associate Attorney:	\$200.00 per hour
Junior Associate Attorney:	\$185.00 per hour
City Planner:	\$135.00 per hour
Paralegal / Law Clerk:	\$115.00 per hour
Redistricting Demographer:	\$150.00 per hour
Administrative Assistant	\$100.00 per hour



13. ESTIMATES

It would be premature at this point to provide hard, not-to-exceed bids for Redistricting services, in part because it's a professional service (including legal counseling and representation) and in part because there are too many variables that are at this point unknown (most of them within the control of the client, not the consultant). Variables include the number of maps the client wants prepared, the number of public meetings or hearings the client wants us to conduct, and the nature of consultations with special interest groups (i.e., advocacy groups, neighborhood associations, etc.).

For budget and planning purposes, the following rough estimates (non-binding) are provided so that clients have a basic understanding of the financial aspects of the process.

- (a) **Simple City** with a generally broad distribution of demographic changes across all districts necessitating few maps, few meetings and anticipating little public involvement: \$35,000.
- (b) **Complex City** with significant deviation in demographics from one district to another creating lopsided maps necessitating multiple alternative plans, extensive public involvement, and direct interaction with special interest groups: \$90,000.

If we are selected as the top candidate to guide your city through the Redistricting process, we will gladly discuss the process with you in greater depth and gather particular information about your expectations (e.g., number of maps, number of hearings, special issues in your community) so that we can develop a reasonable, specific estimate for you.

To schedule an interview or receive more information, please contact:

Barbara Mitchell, Office Manager

Phone: (512) 250-0411

BMitchell@TexasMunicipalLawyers.com



This Statement of Qualifications is not a contract. Submittal of this document does not create an Attorney – Client relationship. Our services commence upon mutual execution of our Standard Terms of Engagement. The terms stated herein shall expire if not accepted within 90 days, unless extended by the Firm.

**CITY OF WHARTON
RESOLUTION NO. 2020-XX**

A RESOLUTION OF THE WHARTON CITY COUNCIL APPROVING AN AGREEMENT BETWEEN THE CITY OF WHARTON AND BOJORQUEZ LAW FIRM, PLLC FOR REDISTRICTING IN ACCORDANCE WITH THE 2020 U.S. CENSUS DATA AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE THE AGREEMENT.

WHEREAS, The City of Wharton wishes to engage the services of Bojorquez Law Firm, PLLC for redistricting in accordance with the 2020 U.S. Census data; and,

WHEREAS, Bojorquez Law Firm, PLLC wishes to provide the City of Wharton with redistricting services; and,

WHEREAS, The City of Wharton and the Bojorquez Law Firm, PLLC wishes to be bound by the conditions set forth in the agreement; and,

WHEREAS, The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute the agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS as follows:

Section I. That the Wharton City Council hereby approves an agreement between the City of Wharton and Bojorquez Law Firm, PLLC for redistricting services.

Section II. That the City of Wharton and Bojorquez Law Firm, PLLC are hereby bound by the conditions set forth in the agreement.

Section III. That the Wharton City Council hereby authorizes the Mayor of the City of Wharton to execute the agreement.

Section IV. That this resolution shall become effective immediately upon its passage.

Passed, Approved, and Adopted this 23rd day of November 2020.

CITY OF WHARTON, TEXAS

By: _____
TIM BARKER
Mayor

ATTEST:

PAULA FAVORS
City Secretary